**REQUIREMENTS FOR** **REPLACEMENT OF CERTIFICATE OF REGISTRATION OR PERMIT OF OPERATION**

Where an original Certificate, Permit or document issued by the NGO Bureau is lost, destroyed or obliterated as to become illegible, the NGO Bureau may issue a substitute of the original Certificate, Permit or document

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| **SN** | **REQUIREMENTS** |
|  | A cover letter addressed to the Executive Director, NGO Bureau |
|  | Dully filled [**Form G**](https://www.mia.go.ug/resource/downloads) |
|  | A Police letter |
|  | Photocopy of identification documents (National ID or Passport) of at least two Founder members or Promoters. |
|  | Proof of payment of the [**prescribed fees**](https://www.mia.go.ug/content/ngo-fees) |

**NOTE:**

1. Submission of the application should be made to the NGO Bureau in hardcopy in a well labeled spring file. For ease of crosschecking and verification, documents in the spring file should be arranged according to the order in this table of requirements.
2. These requirements may be varied from time to time by the NGO Bureau at its discretion. Stakeholders shall be notified of any changes.

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Okello Stephen

**Executive Director**